

University Honors Program

Honors Contract

Student-Initiated

Course Information**

This contract will fulfill: USP Requirement Disciplinary Honors Requirement Other: _____
** In general, H-contracts cannot be used to satisfy UHP requirements (i.e. HON seminar credit).

Course Prefix, Number, and Section	Title	Semester and Year
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Student Information

Name: _____ Phone: _____
Email Address: _____ ID: _____
Local address: _____

Faculty Information

Title: Dr. Ms. Mrs. Mr. Campus Box: _____
Name: _____ Email: _____
Department: _____ Phone: _____

Graduate Student Information (if applicable)

Title: Dr. Ms. Mrs. Mr. Name: _____
Email: _____

Proposal Information

On separate pages attached to this form, please describe the following in detail:

- the contract objectives,
- work to be completed (include a list of additional readings),
- how this course of study complements the student's academic goals and the goals of this course,
- how this contract helps the student develop the capacity for self-reflection, independent and/or collaborative learning, project design and completion, and the capacity to create, test, and modify project outcomes.

Signatures

Faculty	Date	Student	Date
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For Office Use Only

Director, UHP _____ Date _____ Instructor/Student notified of approval _____

Date Submitted: _____ Date Approved: _____

Students should return a hard copy of this completed form to the University Honors & Scholars Program Office in 219 Clark Hall.

UNIVERSITY HONORS PROGRAM

Honors Contract Guidelines

Introduction

NC State's University Honors Program (UHP) encourages currently enrolled students to earn Honors course credit through contracts with faculty. The contract may be for work done independently by a student under faculty supervision or may be made between faculty members and teams of students working on a common project. Contracts for Honors Credit may be developed in advance by members of the faculty who agree to supervise Honors work or may be proposed by students to members of the faculty in whose courses they are or plan to be enrolled.

Please note that, in general, H-contracts cannot be used to satisfy University Honors Program requirements (i.e. HON seminar credit), though they may be taken by UHP students to fulfill the requirements of a disciplinary Honors program (i.e. CALS Honors) or the University Scholars Program.

Defining Honors Credit

Faculty should expect students earning Honors credit to engage in work that involves self-reflection, independent learning and/or collaborative learning, project design and completion, and the capacity to develop, test, and modify project outcomes. The actual course experience for the student may be an enriched version of the regular course or may be radically different from the one students in the regular course are taking.

Because of the range of possibilities embraced by this model, the signatures of departmental and college-level administrators are required for the protection of academic integrity and the recognition of the student's special effort, creativity, and initiative.

When to Submit a Contract

Students should return the signed contract to the UHP office by the **20th** day of the semester (or third day of a summer session) in which the course is to be taken. Contracts received after the University's official last day to drop classes will not be approved.

Receiving Honors Credit for Completing a Contract

When an Honors Contract is approved, an email will be sent to the student and the instructor outlining the process for completing the contract.

In general, at the end of the semester in which the Honors Contract is pursued, a *Faculty- or Student-Initiated Contract for Honors Credit Course Form* will be emailed to the instructor. At this time, the faculty member will assess the student's work and return the completed form to the UHP, indicating whether the student should receive Honors credit because the student has received a grade of B- or better for the course and has completed the terms of a Contract for Honors Credit. If so, the student will receive "REQ Designation: Completed Honors Requirements" on his or her official transcript.

Please note that Honors Contracts may only be taken for a letter grade and students must earn a grade of B- or better to receive Honors credit for the course.